

**From:** [Neff, Jennifer](#)  
**To:** [Bauer, Leah](#); [Fertik, Harriet](#)  
**Cc:** [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)  
**Subject:** RE: Classics 3191  
**Date:** Monday, December 8, 2025 9:23:00 PM  
**Attachments:** [image001.png](#)

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Good evening,

On Tuesday, December 2<sup>nd</sup>, the Arts and Humanities Subcommittee 2 of the ASC Curriculum Committee reviewed a new course request for Classics 3191.

I am pleased to report that the Subcommittee approved the request with no additional feedback.

Classics 3191 will continue through the approval process.

Please feel free to reach out to me should you have any questions.

Best,  
Jennifer



**Jennifer Neff**

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Pronouns: she/her/hers

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**From:** Neff, Jennifer  
**Sent:** Wednesday, November 19, 2025 11:18 AM  
**To:** Bauer, Leah <[bauer.756@osu.edu](mailto:bauer.756@osu.edu)>; Fertik, Harriet <[fertik.1@osu.edu](mailto:fertik.1@osu.edu)>  
**Cc:** Staley, David <[staley.3@osu.edu](mailto:staley.3@osu.edu)>; Vankeerbergen, Bernadette <[vankeerbergen.1@osu.edu](mailto:vankeerbergen.1@osu.edu)>; Steele, Rachel <[steele.682@osu.edu](mailto:steele.682@osu.edu)>  
**Subject:** Classics 3191

Good morning,

On Tuesday, October 28<sup>th</sup>, the Arts and Humanities Subcommittee 2 of the ASC Curriculum Committee reviewed a new course request for Classics 3191.

The Subcommittee declined to vote on the request at this time and asks that the following feedback be addressed in a revision:

- The cover letter to the subcommittee with the resubmission states that the course has been reconfigured into a traditional 3-credit course. However, is that just for this iteration or will there indeed be 2-6 credit versions of this course? Furthermore, is the course still repeatable up to 4 times (or 12 credits) as stated on the form in curriculum.osu.edu? If so, how are the longer and/or repeated offerings different?
- The title and course description in curriculum.osu.edu do not match the title and updated course description in the syllabus. In the latter, we now learn that the course will deal with archaeology and/or epigraphy and paleography, depending on the semester, and be offered in one or two buildings (the Museum of Classical Archaeology & the Center for Epigraphical and Paleographical Studies). On the other hand, the information in curriculum.osu.edu only refers to archaeology and the Museum of Classical Archaeology.
- On p. 1 of the syllabus, we learn that the course will meet twice 80 minutes, which is a common pattern for 14-week courses that are worth 3 credits. However, the schedule for this class is only for 12 weeks. Were the last 2 weeks left out inadvertently? If that is not the case and the Department meant to submit a syllabus for 12 weeks (which would make this a summer course), then the course should have more weekly contact time.
- If the course is no longer graded on a Satisfactory/Unsatisfactory basis, the Subcommittee requests that the change be reflected in curriculum.osu.edu. Right now, the latter form still indicates that this is an S/U course.
- The form in curriculum.osu.edu indicates that this is a “field experience”. However, going to different buildings on campus is not considered a field experience. This should be adjusted.
- The members of the Subcommittee discussed the use of the word “internship” and the use of the x191 number for the course at hand. Opinions were divided. Some faculty reviewers were agreeable to the use of the word “internship” for Classics 3191 as there are different definitions of “internship” and, therefore, different departments may understand the word somewhat differently. Other faculty reviewers were more of the opinion that in the eyes of our students an “internship” usually includes a site supervisor who is different from the faculty in charge of the course. Thus, for greater clarity about the type of course at hand, a course title that starts with “Experiential learning in...” or “Professional skills in...” or “Collection curation and management...” might be a better fit. Absent a specific definition of “internship” from the college or OAA, the Subcommittee leaves it at the discretion of the department to decide whether to call the course an “internship” or something else. The Subcommittee just thought it might be useful for the Dept of Classics to hear the different opinions on this.

I will return the course to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback, please do not hesitate to reach out to David Staley (faculty Chair of the A&H2 Subcommittee) or me.

Best,  
Jennifer



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